

CHARTER

BUILDING CAPACITY COMMITTEE (draft 3/23/22)

Purpose

The purpose of the Building Capacity Committee is to guide the overall initiatives work of the Community Foundation of Greater Birmingham, rooted in distinctive roles the Community Foundation plays: researching, convening, creative problem solving, leading. The committee also directs grantmaking from proactive dollars allocated from unrestricted and flexible funds each year. These grants may support longer-term initiative work or short-term strategic investments.

Roles and Responsibilities

- Working with staff, some key roles of the Building Capacity Committee are to a) look at the Community Foundation's initiative work holistically, 2) assess how initiatives and strategic investments align with CFGB's vision, values, and priorities, and 3) ensure that the Foundation has the capacity to deliver results and help drive transformational change.
- Ideas for an initiative may come from a variety of sources. The committee itself may identify ideas or opportunities to pursue. Ideas or proposals may come from staff, other committees of the CFGB Board, Field of Interest Fund Committees like the Catalyst Council or the Unity Fund Committee, or from external partners. Although the Building Capacity Committee does not direct funding recommendations from Field of Interest funds, the committee will coordinate with those funds on initiative-level investment to ensure alignment.
- The committee provides funding oversight and recommendations to the full CFGB Board for the Community Foundation's allocation of proactive funds that comes from its unrestricted and flexible funds. Proactive funds may support an initiative (where the Foundation has taken on a significant leadership role to address a major issue) or a strategic investment (to meet a specific, time-sensitive need). The Community Foundation's definition and criteria for each of those types of proactive funding inform the committee's recommendations.
- The committee may be involved in assessing a proactive opportunity from the idea stage all the way through final planning and recommendation. Members provides input, analysis, and guidance to help assess fit and feasibility and inform the staff's work on developing an idea or plan. The committee's function is not just to rubber stamp proposals brought to its table but to help shape ideas along the continuum of development (to the extent feasible within its available time).

Meetings

The Building Capacity Committee will meet at least 3 times a year. Any other meetings will be scheduled on an as-needed basis.

Members

The Building Capacity Committee is made up of Community Foundation Board members and chaired by a Board member.